

April, 2010 Amended Local Assistance Plan - City of Ridgecrest (Note: Subtasks related to the City's April 2010 LAP Modification Request are in Bold font)																	
	Completion Dates* (based on calendar year)																
	1st Qtr. 2008	2nd Qtr. 2008	3rd Qtr. 2008	4th Qtr. 2008	1st Qtr. 2009	2nd Qtr. 2009	3rd Qtr. 2009	4th Qtr. 2009	1st Qtr. 2010	2nd Qtr. 2010	3rd Qtr. 2010	4th Qtr. 2010	1st Qtr. 2011	2nd Qtr 2011	3rd Qtr. 2011	4th Qtr. 2011	Completed Tasks
<b>1) CONDUCT NEW WASTE GENERATION/CHARACTERIZATION STUDY AND ESTABLISH NEW BASE YEAR</b>																	
a. The City of Ridgecrest (City) will calculate a new base year using 2006, or a more recent date, by conducting a Waste Generation/Characterization Study. The City will complete the Waste Generation/Characterization Study by <a href="#">July 1, 2009</a> .																	
b. The City will submit all finalized documentation necessary to establish a new base year of 2006, or a more recent date, to the California Integrated Waste Management Board (CIWMB) following completion of the Waste Generation/Characterization Study identified in task 1(a).																	
c. The City will update its existing Source Reduction and Recycling Element through its annual report. During the process of completing the Waste Generation/Characterization Study, should diversion opportunities be identified and presented to the City that would provide a significant contribution to the City's waste diversion efforts, they will be implemented by <a href="#">January 4, 2010</a> .																	
<b>Revised/additional subtasks submitted by the City at the March 24, 2009 CIWMB Public Hearing and subsequently approved by the CIWMB (now CalRecycle).</b>																	
The City has determined that it is in its best interest to hire a consultant to complete the Waste Generation Study. To complete this, the City will:																	
1. Enter into a contract with a consultant to complete the Waste Generation Study. The City will finalize and enter into a contractual agreement by <a href="#">May 5, 2009</a> .																	
2. The City's consultant will complete and submit to the City the Waste Generation Study by <a href="#">July 1, 2009</a> .																	
3. The City will review, finalize, and submit a complete request for a New Base Year to the CIWMB's Local Assistance and Market Development Division by <a href="#">August 1, 2009</a> . Upon submittal of the request, the City will make itself available to address any questions that may arise as part of the CIWMB review and approval of the New Base Year request.																	
4. The City will fully implement all subtasks identified (a-c and 1-3) within this Task by <a href="#">January 4, 2010</a> .																	
<b>Task Fully Implemented</b>																	<b>X</b>

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2) PUBLIC OUTREACH/EDUCATION PROGRAM																	
a. The City will continue with its outreach/education program designed to educate the general public, private sector entities, City government, and educational institutions about the virtues and necessities of recycling and implementing socially responsible waste diversion activities. In addition, the City will educate its constituents as to what is and what is not recyclable/divertible.																	
b. The City's educational materials will be provided in languages that are consistent with the languages customarily spoken by its constituents.																	
c. The City will author a written plan of action that describes the architecture of the City of Ridgecrest's public outreach program. The documentation furnished by the City will include at minimum: a description of the media format(s) used in its campaign, frequency of media distribution, copies of promotional literature, and specific points of sale (i.e. where written, verbal or electronic outreach is delivered).																	
d. The City has previously launched a Public Outreach/Education Program and submitted reports to CIWMB accordingly. Additionally, the City will continue to promote and educate via the parameters listed below. 1) Air time, either advertising or on-air interview, through a radio station with significant market share that serves the City of Ridgecrest. 2) Air time, either advertising or on-air interview, through a television station with significant market share that serves the City of Ridgecrest. Public access cable stations are acceptable. 3) Space, either non-classified section advertising or feature story, through the newspaper of greatest circulation that serves the City of Ridgecrest. 4) Space, through feature article in a city/community newsletter that's routinely mailed to each resident and business in the City of Ridgecrest. 5) Special information mailer delivered to each resident/business in the City of Ridgecrest. 6) Web page, either within the City's existing website or stand-alone developed by the franchise hauler, dedicated to the City's solid waste management program and waste diversion efforts. Content of the "launch" message will include, but not be limited to: 1) Virtues and necessities of recycling and implementing socially responsible waste diversion activities 2) Forms of waste diversion 3) What the public can do to contribute to the City's waste diversion efforts 4) Resources available to the public for the purposes of waste reduction and recycling 5) Programs made available by the City to encourage waste reduction and recycling 6) Contact name and phone number of a designated city official assigned to this public outreach program.																	
e. The City will monitor the implementation of the public outreach/education program for one year and make program improvements as necessary.							Permanent and continuous on-going task										

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April, 2010 Amended/Additional Subtasks																	
The City will fully implement all subtasks previously identified above in addition to all amendments outlined below by November 1, 2010 <b>December 31, 2010</b> . This will allow the City time to evaluate the overall effectiveness of this Task and make changes as necessary prior to the full LAP implementation due date of December 31, 2010, <b>with adjustment as required after the 1st Qtr. of 2011</b>	Program to begin July 2010, need 2 Qtrs. for review to establish improving trend, therefore adjustments after first Qtr. of 2011																
f. The City recognizes that one of the most important tools to ensure success with all of its identified waste division programs is to inform and educate our residents. To achieve this, the City is dedicated to an enhanced outreach program. The enhanced outreach will be accomplished by continued implementation and strengthening of the existing subtasks outlined in the LAP, as well as the following enhanced efforts. Note: All materials and websites should be submitted to CalRecycle Local Assistance and Market Development (LAMD) staff prior to publishing to allow LAMD staff to assist the City.																	
i. Conducting at least two town hall style meetings to educate residents on the advantages of recycling, including how to participate in the City's recycling programs. The City shall invite the hauler to participate in the presentation. (Due date conduct first town hall meeting by June, 2010)																	
ii. Starting in May, 2010 <b>July, 2010</b> , the City will provide bimonthly billing inserts to promote the City's recycling program.		Missed May insert, but inserted two prior billings and willbegin in July 2010															
iii. By June, 2010 <b>July, 2010</b> , the City will develop and send out annually a tri-fold brochure that will provide a reminder to residents about what is/is not acceptable within the recycling carts.	Self Haul Drop Off Area scheduled for July 2010 with implementation of Opt-out opportunity.																
iv. The City will proactively advertise the recycling programs in the local paper, radio, TV and other effective media at least once per month for at least six months following full program development and implementation. (Ongoing for 6 months commencing in May, 2010)																	
v. To continue to enhance the City's website for recycling information, the City will develop specific residential and commercial web pages to provide residents with program information. The pages will include, at a minimum, the importance of recycling, how and where to recycle in the City, as well as relevant Frequently Asked Questions (F.A.Q.'s). The residential and commercial recycling webpages will be maintained and updated to assure the most up-to-date information is available. (Ongoing for 6 months commencing in May, 2010. By June 2010 <b>July 2010</b> the F.A.Q.s are to be updated. and the webpage describing the commercial and residential recycling programs is to be posted.)		Program implementation and modification beginning July 01, 2010															
vi. The City will fully implement all subtasks identified (a-f) within this Task by November 1, 2010 <b>December 31, 2010</b> .		Full implementation by December 31, 2010, but teaks after 1st. Qtr. 2011 review															

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3) MAINTAIN EXISTING GREENWASTE EFFORTS																	
a. The City will encourage grasscycling where feasible, and continue its existing grasscycling program at City parks.																	
b. The City will continue to develop programs aimed at reducing green waste at the source, such as its proposed "Cash for Grass" initiative.																	
c. The City, through Kern County, will continue its use of green waste as alternative daily cover at the Ridgecrest-Inyokern landfill.																	
Revised/additional subtasks																	
The City, in working with the County, learned that green waste is not being used as an alternative daily cover at the Ridgecrest-Inyokern landfill. The City will work with the County to expand the existing woodwaste diversion program to include all green waste (including but not limited to grass clippings, leaves, and other "green" plant material).																	
1. The City will fully implement all subtasks identified (a-c) within this Task by January 4, 2010.																	
April, 2010 Amended/Additional Subtasks																	
The City will fully implement all subtasks previously identified above in addition to all amendments outlined below by November 1, 2010. This will allow the City time to evaluate the overall effectiveness of this Task and make changes as necessary prior to the full LAP implementation due date of December 31, 2010.																	
i. The City has reduced greenwaste since it adopted a water conservation ordinance to encourage residents to reduce the total amount of landscaping being installed and maintained on both residential and commercial properties. The City will continue to promote this ordinance.																	
ii. Should the other modified Tasks outlined in this LAP not meet the levels of diversion anticipated, then the City will, commencing in November 2010 December 31,2010, investigate the following additional alternatives to our current green waste program: The City will work with CalRecycle to begin discussions with Kern County to encourage the County to expand the existing landfill wood waste diversion program to include all green waste (grass clippings, leaves, and other "green" plant material). Kern County had a fully implemented green waste diversion program that benefitted the entire region, but down-sized the program to what it is today.																	

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<b>4) ESTABLISH MANDATORY COMMERCIAL ON-SITE COLLECTION OF RECYCLABLES</b>																	
a. The City will establish mandatory commercial on-site collection of recyclables.																	
b. The City will develop and execute a public outreach campaign designed to educate and inform commercial entities about the virtues and necessities of recycling and implementing socially responsible waste diversion activities. In addition, the City will educate its commercial generators as to what is and what is not recyclable.																	
c. The City will designate an impartial City representative to make quarterly visits to the working face of the Ridgecrest-Inyokern landfill to ensure that route trucks collecting recyclables are not dumping at the landfill. The City will document each visit in writing and record observations that include but are not limited to: name of designated representative, date, time, instances of improper disposal of recyclables, origin of loads (e.g. direct from route, materials recovery facility, etc.) if the franchise hauler's route trucks are present, unique identification number of franchise hauler vehicles engaging in improper disposal, etc. The City will include these observations in its quarterly reports to CIWMB.					Permanent and continuous on-going task. Continue providing Quarterly Reports												
d. The City will bring all instances of improper disposal to the attention of the hauler(s) in writing within 10 days of the date of discovery. The City will ensure that within <b>15 days</b> of its written notice, the hauler(s) provides a written response describing the corrective actions that will be taken and have been taken to ensure that improper disposal does not recur.					Permanent and continuous on-going task.												
e. The City will obtain collection schedules, route schedules, and times when route trucks normally reach the Ridgecrest-Inyokern landfill's scale house.																	
f. The City will explore opportunities to deter improper disposal through the use of City ordinance(s).																	
g. The City will establish a recognition program that showcases local commercial entities that are actively contributing to the City's waste diversion programs. The City will launch its recognition program by <b>January 4, 2010</b> .																	
h. The City will fully implement (with at least one full collection cycle) its commercial on-site recycle collection by <b>January 4, 2010</b> .																	
i. The City will monitor the implementation of commercial on-site recycle collection for one year and make program improvements as necessary.							Permanent and continuous on-going task.										
<b>Revised/additional subtasks submitted by the City at the March 24, 2009 CIWMB Public Hearing and subsequently approved by the CIWMB (now CalRecycle).</b>																	
j. The City recognizes that the development of a full Commercial on-site waste diversion program takes time. The City has identified a high value material, cardboard, that can be immediately targeted while the other aspects of the commercial program are developed. The following tasks are intended to be fully implemented by <b>August 1, 2009</b> to divert the initially targeted cardboard.																	
1. The City, with the help of its franchise hauler, will identify the top 10%-20% of all commercial generators for placement of this immediate program. As part of this implementation, properly sized and quantity of bins will be placed at each businesses to maximize the overall diversion of cardboard from each business targeted.																	

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2. The City recognizes that contamination of any recycling program is a significant issue to be addressed. The City will work with its franchise hauler to properly label, and if necessary, provide securable recycling bins. This will help to maximize participation and minimize contamination. The City will also support this program through full implementation of Task 2 by providing outreach material to promote and educate the commercial sector regarding this new program.																	
3. The City will create a business recognition program to publically recognize those businesses that are doing an outstanding job recycling and supporting the community's waste reduction goals. Although the City will look to the larger businesses that place higher value on community recognition it will not be limited to them. This program will include the following: a. A letter from the Mayor to the targeted businesses encouraging their full participation in the new recycling program. b. As part of the overall recognition the City will work with the local Chamber of Commerce to recognize the efforts of the businesses and to challenge other businesses to participate. c. Publicize outstanding business efforts in the local media and City published newsletters, website, etc.																	
4. The City will fully implement all subtasks identified (a-i and 1-3) within this Task by January 4, 2010.									x								
April, 2010 Amended/Additional Subtasks																	
The City will fully implement all subtasks previously identified above in addition to all amendments outlined below by November 1, 2010 <b>December 31, 2010</b> . This will allow the City time to evaluate the overall effectiveness of this Task and make changes as necessary prior to the full LAP implementation due date of December 31, 2010 <b>and adjustment after the 1st Qtr of 2011.</b>		Full implementation by December 31, 2010, but teaks after the 1st. Qtr. of 2011															
k. The City has implemented this program, and is working to increase diversion to the program's full potential. The City continues to work with the City's franchise hauler to identify opportunities to enhance the effectiveness of this program. The City will continue to fully implement the existing sub-tasks outlined in the LAP. In order to improve on the existing programs, the City will incorporate the following enhancements:																	
i. Increase commercial sector recycling participation through outreach and education (see Outreach/Education programs outlined above). The City will make presentations and encourage assistance, e.g., look for assistance from the Chamber of Commerce, conduct town hall meeting(s), and at all other venues that are deemed viable. (Due date July, 2010 and ongoing)																	
ii. Continue to conduct individual business waste audits to determine: right sizing of bins/carts, identify recycling enhancements/opportunities, and any source reduction potential. (Ongoing)																	
iii. Through the franchise hauler, target the collection of recyclables in order to increase overall diversion from the landfill. This may include continuing to assess what is disposed and identify businesses to assist as in ii above. (Ongoing)																	



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iv. The City did not implement the business recognition program (Task 4 revised subtask (j))(3). The City will further develop this program and fully implement it.																	
v. The City will fully implement all subtasks identified (a-k) within this Task by November 1, 2010 <b>December 31, 2010.</b>			<b>Full implementation by December 31, 2010</b>														
<b>5) ESTABLISH MANDATORY CURBSIDE RESIDENTIAL RECYCLING PROGRAM</b>																	
a. The City will develop and implement a mandatory curbside residential recycling program. The City will further arrange with a recycling or recovery facility (RR facility) of sufficient stature to recover, sort, and prepare for transport, all recoverable residential materials.																	
b. The City will obtain certified quarterly residential diversion reports. Quarterly diversion reports must provide the amount of material taken to the RR facility, estimated recovery rate, diversion tons by material type, disposal/residual tons, and weight tickets.					Permanent and continuous on-going task. Provide Quarterly Reports												
c. The City will designate an impartial City representative to make quarterly visits to the RR facility in order to verify that the City's residential recyclables are being delivered to, and processed by the RR facility. The City will document each visit in writing and record observations that include but are not limited to: name of designated representative, date, time, approximate % of each observed residential load actually processed by the RR facility, effectiveness of the processing observed in recovering recyclable materials, etc. The City will include these observations in its quarterly reports to CIWMB.					Permanent and continuous on-going task. Provide Quarterly Reports												
d. The City will designate an impartial City representative to make quarterly visits to the working face of the Ridgecrest-Inyokern landfill to ensure that route trucks collecting recyclables are not dumping at the landfill. The City will document each visit in writing and record observations that include but are not limited to: name of designated representative, date, time, instances of improper disposal of recyclables, origin of loads (e.g. direct from route, recycling or recovery facility, etc.) if a hauler's route trucks are present, unique identification number of hauler's vehicle(s) engaging in improper disposal, etc. The City will include these observations in its quarterly reports to CIWMB. The city may perform this task in conjunction with task 4(c).					Permanent and continuous on-going task.												
e. The City will bring all deficiencies and instances of improper disposal to the attention of either the hauler, RR facility operator, or both (whichever is the offending party) in writing within 10 days of the date of discovery. The City will ensure that within <u>15 days</u> of its written notice, the hauler, RR facility operator, or both, provides a written response describing the corrective actions that will be taken and have been taken to ensure that deficiencies and improper disposal do not recur.					Permanent and continuous on-going task.												
f. The City will explore opportunities to deter improper disposal through the use of City ordinance(s).																	
g. The City will fully implement (with at least one full collection cycle) its mandatory curbside residential recycling program no later than <u>January 4, 2010.</u>																	
h. The City will monitor implementation of its mandatory curbside residential recycling program and make program improvements as necessary.							Permanent and continuous on-going task.										
<b>Revised/additional subtasks submitted by the City at the March 24, 2009 CIWMB Public Hearing and subsequently approved by the CIWMB (now CalRecycle).</b>																	

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1. The City will fully implement all subtasks identified (a-h) within this Task by January 4, 2010.																	
April, 2010 Amended/Additional Subtasks																	
The City will fully implement all subtasks previously identified above in addition to all amendments outlined below by November 1, 2010 <b>December 31, 2010</b> . This will allow the City time to evaluate the overall effectiveness of this Task and make changes as necessary prior to the full LAP implementation due date of December 31, 2010 <b>with adjustment as required after the 1st. Qtr of 2011.</b>	Full implementation by December 31, 2010, but teaks after 2Qtrs. review and after 1st. Qtr. Of 2011																
i. The City has implemented this program; however the City has encountered some resistance from the City's residents. To address the residents' concerns, the City will modify this Task to maximize the opportunities each resident has regarding recycling opportunities and to switch from a mandatory program to a voluntary program. The modifications include the following:																	
i. Switch from a mandatory program to a voluntary residential program. The voluntary curbside recycling program shall be maintained as the current curbside recycling program is, including materials collected, education/outreach, etc. Residents that participate in the curbside program continue to be able to recycle CRV bottles and cans, plastic containers (detergent, food and beverage), paper fiber (cereal boxes, cardboard, newspaper, junk mail, mixed paper, magazines, catalogs and phone books) and metals (tin/steel food and aluminum cans,). (Due date May, 2010 <b>July 2010</b> )		Self Haul Drop Off Area scheduled for July 2010 with Opt-off opportunity															
ii. The City shall inform and educate residents about the voluntary curbside recycling program, as well as the landfill drop-off recycling program, using the public education and outreach activities detailed in Task 1 above. (Due date May, 2010 <b>July 2010</b> )		Self Haul Drop Off Area scheduled for July 2010 with Opt-off opportunity															
iii. To maximize the effectiveness of this program the City will work with the County to develop a landfill recycling drop-off center (Task 13), and enhance the community clean up events (Task 7). It is the City's intention to direct those residents using this option to the landfill drop-off area and recycling centers located throughout the City so that these residents can not only divert CRV bottles and cans but also all plastic containers (detergent, food and beverage), paper fiber (cereal boxes, cardboard, news paper, junk mail, mixed paper, magazines, catalogs, and phone books) and metals (tin/steel food and aluminum cans) . (See Due date in Landfill Drop-off Recycling Program Tasks below)																	



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<p>iv. The City will monitor and evaluate the Voluntary Residential Recycling program to determine the program's effectiveness of reducing disposed. This monitoring and evaluation will help the City determine whether to expand or reduce any efforts and expenses being put into the program. The City will assess the following data to measure overall effectiveness:</p> <p>a) Residential diversion tonnages for 1st and 2nd quarter of 2010 compared to 2009 as reported by franchise hauler.</p> <p>b) Track, monitor, and compare the residential disposal tonnages at the landfill for 2009 1st and 2nd quarter of 2010. This may include the hauler reports and self-haul residential disposal tonnages at the landfill reported by the County on a monthly basis.</p> <p>c) Track and monitor third party diversion tonnages on a monthly basis from community recycling facilities including, but not limited to, the 20/20 centers, DART, and Pearson's. Compare these diversion tonnages from 2009 to 1st and 2nd quarters in 2010.</p> <p>d) Review 1st and 2nd quarter of 2010 self-haul residential diversion tonnages from the landfill drop-off program reported by the franchise hauler on a monthly basis.</p> <p>e) Review diversion tonnages from the City's clean-up events as reported by the franchise hauler after each event, including tons disposed and tons diverted.</p> <p>f) Review diversion tonnage from the City's Mini Recycling center on a monthly basis. (Due date for determining program changes will be October 1, 2010.)</p>																	
<p>v. If a Voluntary Residential Recycling program does not prove effective, the City, upon agreement between the City and CalRecycle, will evaluate the program in October 2010 <b>December 2010, and after the 1st. Qtr. of 2011</b> to determine what changes should be made to further maximize this program, including returning to a mandatory residential recycling program.</p>	December 31, 2010 evaluation after 2 Qrs. in 1st. Qtr. of 2011, with adjustments thereafter																
<p>vi. The City will fully implement all subtasks identified (a-i) within this Task by November 1, 2010 <b>December 31, 2010.</b></p>	December 31, 2010 evaluation after 2 Qrs. in 1st. Qtr. of 2011, with adjustments thereafter																

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6) MATERIALS RECOVERY FACILITY FEASIBILITY STUDY																	
a. The City will conduct a study that evaluates the cost, feasibility and sustainability of constructing and operating a materials recovery facility (MRF) within the City of Ridgecrest. The City will enter into a contract with a consultant by August 1, 2009. The report will be due to the City by November 15, 2009, with a final copy being submitted to the CIWMB by December 1, 2009.																	
b. Should the study mentioned above in subtask 6a conclude that constructing and operating a MRF in the City of Ridgecrest is feasible, the City will take all steps necessary to design, bid for, and construct a MRF. Due date to be determined after report and alternatives (if deemed infeasible) are submitted to CIWMB on December 1, 2009.																	
c. Should the above mentioned study conclude that constructing and operating a MRF in the City of Ridgecrest is not feasible, the City will present to CIWMB, alternatives that: 1) the City is capable of implementing, and 2) accomplish the same goals, objectives and order of magnitude as constructing and operating a MRF within the City. The City will provide its alternatives to CIWMB by December 1, 2009 if a MRF is deemed infeasible.																	
Revised/additional subtasks submitted by the City at the March 24, 2009 CIWMB Public Hearing and subsequently approved by the CIWMB (now CalRecycle).																	
1. The city will develop and enter into a contract with a consultant to complete the Materials Recovery Facility (MRF) feasibility study. The City will finalize and enter into a contractual agreement by August 1, 2009.																	
2. The City's consultant will complete and submit to the City the Materials Recovery Facility Study by November 15, 2009. The City will forward a final copy to the CIWMB by December 1, 2009.																	
3. The City will fully implement all subtasks identified (a-c and 1-2) within this Task by January 4, 2010 (with the exclusion of b. above).																	
Task Fully Implemented																	X
7) COMMUNITY CLEAN-UP EVENTS																	
a. The City will continue to offer residential community clean-up events for its residents to drop off recyclable and waste materials.	Existing program that will be maintained on a permanent basis.																
b. The City will continue to make every reasonable effort to separate green waste, bulky items, white goods, metals, tires, wood and concrete. The City will continue to MRF all waste collected at the events to maximize the diversion of recyclable materials from the disposed waste collected.	Permanent and continuous on-going task.																
c. The City will require a diversion report from the hauler 10 days after each clean-up event. The report will provide the total tons diverted by material type, as well as total tons disposed. Any materials taken to a MRF will be reported, including total tons and the estimated recovery rates.	Permanent and continuous on-going task.																
d. The City will monitor implementation of the diversion programs that occur through its clean-up events and identify and correct programmatic areas that require improvement. Should deficiencies be found with the hauler's performance of MRF activities, the City will submit written notice and ensure that within 15 Days of its written notice, the hauler provides a written response of corrective actions that will be taken to resolve the problems and deficiencies.	Permanent and continuous on-going task.																

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	Completion Dates* (based on calendar year)																
	1st Qtr. 2008	2nd Qtr. 2008	3rd Qtr. 2008	4th Qtr. 2008	1st Qtr. 2009	2nd Qtr. 2009	3rd Qtr. 2009	4th Qtr. 2009	1st Qtr. 2010	2nd Qtr. 2010	3rd Qtr. 2010	4th Qtr. 2010	1st Qtr. 2011	2nd Qtr 2011	3rd Qtr. 2011	4th Qtr. 2011	Completed Tasks
e. The City will monitor its existing community clean-up program for one year and make program improvements as necessary.									Permanent and continuous on-going task.								
Revised/additional subtasks submitted by the City at the March 24, 2009 CIWMB Public Hearing and subsequently approved by the CIWMB (now CalRecycle).																	
1. The City will fully implement all subtasks identified (a-e) within this Task by January 4, 2010.																	
April, 2010 Amended/Additional Subtasks																	
The City will fully implement all subtasks previously identified above in addition to all amendments outlined below by November 1, 2010. This will allow the City time to evaluate the overall effectiveness of this Task and make changes as necessary prior to the full LAP implementation due date of December 31, 2010.																	
f. The City will continue implementing the sub-tasks outlined in the LAP. Additionally, the City proposes to enhance the program by implementing the following:																	
i. The City and the franchise hauler will evaluate providing recycling drop-off containers at the same locations that the trash containers are placed during the Community Clean-up events. The evaluation will include identification of which high value recyclables could be targeted for diversion. (Due date is prior to next clean-up event.)																	
ii. The City will develop outreach materials, e.g., newspaper articles, advertisement, signage, to promote to the residents the Community Clean-up events and explain the recycling opportunities being provided. (Due date is prior to next clean-up event.)																	
iii. The City, via the franchise hauler, will monitor this program through reported disposal and diversion tonnages. a. The City will meet with the franchise hauler to evaluate the programs and determine if any enhancements are necessary to further increase the diversion opportunities. b. The reports will be included in the City's evaluation of overall diversion effectiveness. (Due date is ongoing)																	
Iv. The City will fully implement all subtasks identified (a-f) with this Task by November 1, 2010.																	
8) ON CAMPUS RECYCLING AT EDUCATIONAL INSTITUTIONS																	
The City will make every reasonable effort to develop cooperative partnerships with the school district, private schools, NAWS educational institutions and Cerro Coso College in order to implement waste diversion programs. As part of its effort, the City will document its progress. The documentation will provide tangible evidence of the City's success in developing these partnerships, as well as its good faith effort should one or more cooperative partnerships prove unattainable. With respect to those facilities for which cooperative partnerships cannot be developed, the City will use other reasonable means to encourage staff and students to engage in responsible waste diversion practices. As for educational institutions through which the City is able to foster cooperative partnerships, the City will do the following:																	

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	Completion Dates* (based on calendar year)																
	1st Qtr. 2008	2nd Qtr. 2008	3rd Qtr. 2008	4th Qtr. 2008	1st Qtr. 2009	2nd Qtr. 2009	3rd Qtr. 2009	4th Qtr. 2009	1st Qtr. 2010	2nd Qtr. 2010	3rd Qtr. 2010	4th Qtr. 2010	1st Qtr. 2011	2nd Qtr 2011	3rd Qtr. 2011	4th Qtr. 2011	Completed Tasks
a. The City will establish recycling programs at all educational institutions within the City's incorporated boundaries.																	
b. The City will work with each educational institution's hauler to develop and execute a public outreach campaign designed to educate and inform staff and students about the virtues and necessities of recycling and implementing socially responsible waste diversion activities.																	
c. The City will present waste diversion program plans to the school district and collaborate with district and educational institution staff to implement waste diversion programs.																	
d. The City will coordinate container placement with the school district's hauler and educational institutions.																	
e. The City will coordinate collection and processing of recyclable materials with the school district's hauler and educational institutions.																	
f. The City will provide guidance to educational institutions, students and staff on using CIWMB's website for school waste reduction efforts and resources.																	
g. The City will implement recycling programs at all educational institutions within its incorporated boundaries by <b>January 4, 2010</b> .																	
h. The City will monitor implementation of the on-campus educational institution recycling program for one year and make program improvements as necessary.									Permanent and continuous on-going task.								
Revised/additional subtasks submitted by the City at the March 24, 2009 CIWMB Public Hearing and subsequently approved by the CIWMB (now CalRecycle).																	
1. The City will fully implement all subtasks identified (a-h) within this Task by January 4, 2010.																	
April, 2010 Amended/Additional Subtasks																	
The City will fully implement all subtasks previously identified above in addition to all amendments outlined below by November 1, 2010. This will allow the City time to evaluate the overall effectiveness of this Task and make changes as necessary prior to the full LAP implementation due date of December 31, 2010.																	
i. The City proposes to enhance the program by implementing the following:																	
i. The City will coordinate a meeting directly with the Superintendant of Schools through the Mayor's Office. The meeting will focus on the City's current efforts to develop and implement diversion programs and the positive impact K-12 schools could have on the City's overall efforts. (Due by September, 2010 or sooner depending upon the Superintendant's availability and school schedule.)																	
ii. Continue to look for opportunities to enhance the K-12 recycling presentation to educate students about recycling within in the City of Ridgecrest. (Ongoing)																	
Iv. The City will fully implement all subtasks identified (a-i) with this Task by November 1, 2010.																	
9) CITY GOVERNMENT RECYCLING																	

April, 2010 Amended Local Assistance Plan - City of Ridgecrest (Note: Subtasks related to the City's April 2010 LAP Modification Request are in Bold font)																	
	Completion Dates* (based on calendar year)																
	1st Qtr. 2008	2nd Qtr. 2008	3rd Qtr. 2008	4th Qtr. 2008	1st Qtr. 2009	2nd Qtr. 2009	3rd Qtr. 2009	4th Qtr. 2009	1st Qtr. 2010	2nd Qtr. 2010	3rd Qtr. 2010	4th Qtr. 2010	1st Qtr. 2011	2nd Qtr 2011	3rd Qtr. 2011	4th Qtr. 2011	Completed Tasks
a. The City of Ridgecrest as a governmental entity will lead by example and become the model for the community's waste diversion efforts. To do so, the City will establish a recycling program that encompasses all City offices and facilities. The City's recycling program will include at minimum: beverage containers, paper, cardboard and greenwaste.																	
b. The City will coordinate container placement.																	
c. The City will coordinate collection and processing of recyclable materials.																	
d. The City will develop and execute an outreach campaign designed to educate and inform City employees about the virtues and necessities of recycling and implementing socially responsible waste diversion activities. In addition, the City will educate its employees as to what is and what is not recyclable.																	
e. The City will launch and continue to fully implement its recycling program at all City offices by March 31, 2008.		Permanent and continuous on-going task.															
f. The City will monitor implementation of the City Government recycling program for one year and make program improvements as necessary.							Permanent and continuous on-going task.										
Revised/additional subtasks submitted by the City at the March 24, 2009 CIWMB Public Hearing and subsequently approved by the CIWMB (now CalRecycle).																	
1. The City will fully implement all subtasks identified (a-f) within this Task by January 4, 2010.																	
April, 2010 Amended/Additional Subtasks																	
The City will fully implement all subtasks previously identified above in addition to all amendments outlined below by November 1, 2010. This will allow the City time to evaluate the overall effectiveness of this Task and make changes as necessary prior to the full LAP implementation due date of December 31, 2010.																	
i. The City will fully implement all subtasks identified (a-g) with this Task by November 1, 2010.																	
10) REPORT QUARTERLY AND ANNUALLY																	
a. The City must develop and maintain a Compliance Documentation Binder to track and document the progress of each of the Compliance Order tasks. This binder must include copies of all public education materials, service contracts, collected data and studies, processing facility visits, and all work associated with the completion of the Compliance Order, including a copy of all quarterly reports submitted to CIWMB. This binder will be a record of progress of task and program implementation. The City will make this binder available to CIWMB staff upon request.	Continuous on-going task that will remain in effect until the City is deemed compliant by CIWMB.																

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	Completion Dates* (based on calendar year)																															
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b. The City must submit quarterly reports to the CIWMB representative according to the LAP completion date schedule. These quarterly reports must include the implementation status of all programs in this LAP. The quarterly reports will include any issues that need attention and any concerns the City may have regarding implementation of the LAP. The City will use the guidelines for completing the quarterly reports, as provided by CIWMB, to ensure that the City submits a comprehensive report. In the quarterly reports the City will include a single example of each newly printed educational material along with an explanation of how the item was distributed. The City will work together with its franchise hauler to submit monthly hauler reports to CIWMB along with each quarterly report. Each quarterly report will be due <b>30 days</b> after the end of the calendar quarter.	Continuous on-going task that will remain in effect until the City is deemed compliant by CIWMB.																															
c. The City will continue to submit an Annual Report on Source Reduction and Recycling Element implementation and will continue to submit quarterly reports to CIWMB by the due dates.																																
Revised/additional subtasks submitted by the City at the March 24, 2009 CIWMB Public Hearing and subsequently approved by the CIWMB (now CalRecycle).																																
1. The City will fully implement all subtasks identified (a-c) within this Task by January 4, 2010.																																
April, 2010 Amended/Additional Subtasks																																
The City must submit quarterly reports to the CalRecycle representative according to the LAP completion date schedule of December 31, 2010. These quarterly reports must include the implementation status of all programs in this LAP. The quarterly reports will include any issues that need attention and any concerns the City may have regarding implementation of the LAP. The City will use the guidelines for completing the quarterly reports, as provided by CalRecycle, to ensure that the City submits a comprehensive report. In the quarterly reports the City will include a single example of each newly printed educational material along with an explanation of how the item was distributed. The City will work together with its franchise hauler to submit monthly hauler reports to CalRecycle along with each quarterly report. Each quarterly report will be due 30 days after the end of the calendar quarter.																																
11) ESTABLISHMENT OF A MINI RECYCLING CENTER AND DROP-OFF FACILITY AT THE CITY'S CORPORATE YARD																																
a. The City will establish an easily accessible area, within the City’s corporate yard, for the placement of a voluntary mini recycling and drop-off center for the residents of the City of Ridgecrest. The materials to be targeted will include, but are not limited to the following materials; paper, plastic, cardboard, glass, newsprint, bottles, and cans. The City recognizes that there is a potential for contamination of this center. To address this, the City will develop a method of monitoring the facility to minimize illegal dumping.																																
b. The City will develop proper signage at the facility to direct the flow of traffic and the placement of the recyclables in the correct containers so there will be minimum contamination.																																



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c. The City will implement outreach material to promote and educate the residents of the City of Ridgecrest about this new program using the Public Outreach/Education Program tasks as identified in Task 2 above.	\																
d. The City will fully implement this program by August 1, 2009.	\																
April, 2010 Amended/Additional Subtasks	\																
The City has established and is fully implementing this very successful program. The City will continue to implement and monitor this program and look for opportunities to enhance the effectiveness through continued monthly monitoring of the diversion reports received from the franchise hauler and the D.A.R.T. facility. (Ongoing)	\																
12) ESTABLISH ON-SITE NEWSPAPER COLLECTION	\																
a. The City will identify large generators of newspaper within the City of Ridgecrest. Once identified a source separation bin will be provided that maximizes the diversion of the newspaper from the waste stream.	\																
b. The City will support the implementation of this program with appropriate outreach material to promote and educate the users of this program. All materials developed will be integrated into the Public Outreach/Education Program Tasks (Task 2) above.	\																
c. The City will fully implement this program by August 1, 2009-	\																
April, 2010 Amended/Additional Subtasks	\																

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	Completion Dates* (based on calendar year)																
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The City will fully implement all subtasks previously identified above in addition to all amendments outlined below by November 1, 2010. This will allow the City time to evaluate the overall effectiveness of this Task and make changes as necessary prior to the full LAP implementation due date of December 31, 2010.	\																
i. The City will continue to coordinate with the largest generators of newsprint to implement this program. The City will also work to obtain accurate newsprint diversion tonnages as a means of measuring this program's impacts on the overall diversion occurring within the City. (Ongoing)	\																
ii. The City will fully implement all subtasks identified (a-c) with this Task by November 1, 2010 <b>December 31, 2010</b> .	\		Full implementation by December 21, 2010														
<b>13) DEVELOP AND EXPAND RECYCLING PROGRAMS AT RIDGECREST/INYOKERN LANDFILL</b>	\																
a. The City will continue to cooperatively work with the County of Kern, to identify and expand the recycling programs at the Ridgecrest/Inyokern Landfill. The effort will focus on, but is not limited to, cardboard and green waste as the initial target wastes being disposed of at the landfill. Through the cooperative efforts with the County, the City will look for other high impact materials that can be diverted to maximize the overall effects of this program.	\																
b. The City and County of Kern will fully implement an outreach program to educate the customers using the landfill outlining and promoting the benefits of the program. This outreach program will be integrated into the Public Outreach/Education Program Tasks (Task 2) above.	\																
c. The City will fully develop and implement this program by January 4, 2010.	\																
<b>April, 2010 Amended/Additional Subtasks</b>	\																
The City will fully implement all subtasks previously identified above in addition to all amendments outlined below by November 1, 2010. This will allow the City time to evaluate the overall effectiveness of this Task and make changes as necessary prior to the full LAP implementation due date of December 31, 2010.	\																
d. The City will request a public/private partnership with the County of Kern to establish a landfill drop-off recycling program at the Ridgecrest-Inyokern Sanitary Landfill (SLF). The proposed drop-off program at the landfill will provide both the City and the County the ability to offer self-haulers a convenient way to recycle. Additionally, the increased recovery of materials at the SLF will benefit both the City and the County through decreased disposal tonnage and increased compliance with State mandates. The landfill diversion program will target the following materials: cardboard, mixed paper, plastic and glass containers (CRV and non-CRV) and metals (beverage and food containers only). (Formation of partnership will be completed by May, 2010 <b>July, 2010</b> .)	\		Self Haul Drop Off Area scheduled for July 2010														

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	Completion Dates* (based on calendar year)																
	1st Qtr. 2008	2nd Qtr. 2008	3rd Qtr. 2008	4th Qtr. 2008	1st Qtr. 2009	2nd Qtr. 2009	3rd Qtr. 2009	4th Qtr. 2009	1st Qtr. 2010	2nd Qtr. 2010	3rd Qtr. 2010	4th Qtr. 2010	1st Qtr. 2011	2nd Qtr 2011	3rd Qtr. 2011	4th Qtr. 2011	Completed Tasks
i. The City along with Benz Sanitation agree to commit to the following: 1. The drop-off area will be weatherized by the City with either asphalt desert mix or chip and sealed to minimize dirt and mud tracking onto the paved County access roads and fenced with two access points. 2. Benz Sanitation will provide the bins and service the bins on a schedule to be determined and on the basis of the SLF operating hours. 3. The City may provide some on-site staffing at the drop-off area by contract with DART or other sources. 4. The City will develop and provide all necessary signage for the drop-off area. (Due date June, 2010 <b>July, 2010.</b> )	\		Self Haul Drop Off Area scheduled for July 2010														

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	Completion Dates* (based on calendar year)																
	1st Qtr. 2008	2nd Qtr. 2008	3rd Qtr. 2008	4th Qtr. 2008	1st Qtr. 2009	2nd Qtr. 2009	3rd Qtr. 2009	4th Qtr. 2009	1st Qtr. 2010	2nd Qtr. 2010	3rd Qtr. 2010	4th Qtr. 2010	1st Qtr. 2011	2nd Qtr 2011	3rd Qtr. 2011	4th Qtr. 2011	Completed Tasks
ii. The City is working with the County to obtain their commitment to:  1. Maintain the site including the pick-up of litter and generally keep the drop-off area clean and compliant with the County permit requirements. The County will not be responsible for contamination inside the drop-off bins.  2. The County will identify and record the type of drop-off area users (either residential or commercial) and whether the materials came from the City or County. This information will be provided to the City and used to determine the drop-off area usage by City residents and businesses and the overall effectiveness of the City program. Tracking will be important to establish that self-hauler users are participating in a diversion program. The information will also provide the County with data to determine if any significant changes to the percentage of residential vs. commercial self-haulers have occurred as a result of the drop-off area. (Ongoing)	\																
iii. This proposal requires the concurrence by the County and Benz Sanitation. Upon approval, the City estimates the drop-off program will be operational in (June, 2010 July, 2010).	\		Self Haul Drop Off Area scheduled fr July 2010														
iv. The City will fully implement all subtasks identified (a-d) with this Task by November 1, 2010 December 31, 2010 .	\		Full implementation by December 31, 2010														
14) EXPAND THE CITY'S "GREEN" PROCUREMENT POLICIES																	
a. The City/City's Procurement Officer will evaluate the current procurement policies to identify what recycled content products the City is currently requiring itself to purchase. As part of this evaluation, the City will work with the County of Kern and the CIWMB to identify what recycled content products are currently purchased and to identify additional recycled content products that could be purchased.																	
b. The City will work the County of Kern and CIWMB staff to obtain information on grant opportunities that support the use of recycled materials including, but not limited to, playground/playground surfacing products, recycled aggregate, and recycled rubberized asphalt.																	
c. The City will fully implement the findings of the evaluation of the procurement policies and submit a summary report of the findings to the JCA by January 4, 2010.																	
April, 2010 Amended/Additional Subtasks																	
The City will fully implement all subtasks previously identified above by November 1, 2010. This will allow the City time to evaluate the overall effectiveness of this Task and make changes as necessary prior to the full LAP implementation due date of December 31, 2010.																	
i. The City shall purchase recycled-content materials. (Ongoing)																	

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* Key to Column Dates:  Q1-08= January 1, 2008-March 31, 2008 Q2-08= April 1, 2008-June 30, 2008 Q3-08= July 1, 2008- September 30, 2008 Q4-08= October 1, 2008-December 31, 2008 Q1-09= January 1, 2009-March 31, 2009 Q2-09= April 1, 2009-June 30, 2009 Q3-09= July 1, 2009- September 30, 2009 Q4-09= October 1, 2009-December 31, 2009 Q1-10= January 1, 2010-March 31, 2010 Q2-10= April 1, 2010-June 30, 2010 Q3-10= July 1, 2010- September 30, 2010 Q4-10= October 1, 2010-December 31, 2010 Q1-11= January 1, 2011-March 31, 2011 Q2-11= April 1, 2011-June 30, 2011 Q3-11= July 1, 2011- September 30, 2011 Q4-11= October 1, 2011-December 31, 2011																	